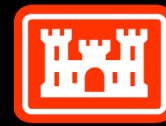


# KANSAS CITY DISTRICT



**US Army Corps  
of Engineers®**

April 2002

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## Special points of interest:

- Civilians comprise 98 percent of our workforce
- A variety of career options
- Interesting work of vital importance to the nation
- Kansas City — A great place to live!



**Colonel Donald R. Curtis, Jr.**  
**Commander and**  
**District Engineer**

## THE KANSAS CITY DISTRICT

The Kansas City District was established in 1907. Its missions include Civil Works, Military Construction, and the cleanup of Hazardous, Toxic and Radiological waste.

We provide comprehensive engineering, management and technical support to the Department of Defense, other federal agencies, and state and local governments. We help defend America's security - militarily, economically and environmentally. Our Civil Works boundaries take in parts of Missouri, Kansas, Iowa, Nebraska, and Colorado. Our Military Construction boundaries encompass the states of Missouri and Kansas. We are the primary design district in 7 states for the Hazardous, Toxic, and Radiological Waste cleanup program, including New York and New Jersey.

The Kansas City District is a large and diverse organization consisting of approximately 900 employees based in the District office in Kansas City, MO, and at field offices in Kansas, Missouri, Nebraska, and Iowa. Our staff is highly trained and faces challenging assignments, from new flood control projects to rees-

tablishment of wetlands to military construction to clean-up of hazardous and toxic waste sites. We are proud of our extensive technical capabilities and our team approach to project execution.



## CAREERS AVAILABLE

The Kansas City District of the US Army Corps of Engineers is continually seeking to fill a wide variety of professional, technical, administrative, clerical, and blue-collar positions.

Professional positions include the fields of engineering, architecture, chemistry, industrial hygiene, and the sciences. Specific engineering disciplines include civil, structural, geotechnical, hydraulic, mechanical, electrical, environmental, and chemical engineers. Scientist positions include earth science, geology, hydrogeology, geochemistry, biologists, natural resources specialists, and environmental science.

Other positions include contract specialists, human resources, accountants, attorneys, real estate specialists, information management specialists, and various other positions ranging from secretarial to clerical to maintenance.

Careers are yours to build at the Kansas City District. Staff members are involved in every aspect of a project—conceptualization, investigation, design, technical review, construction, and operation. Many District projects and staff have received national recognition for projects ranging from groundwater cleanup to military construction to flood control projects.

**Amanda — coop student**

*"My experience with the Corps is great. I have an opportunity to apply the knowledge I have attained in school and am learning so much more. The variety of projects keeps things interesting while still giving me a chance to make a valuable and necessary contribution. Besides a terrific working and learning experience, the Corps provides mentorship and guidance from a really great group of people, in a professional and friendly environment."*

**John — civil engineer and former intern**

*"Working for the Corps of Engineers is a great experience. The intern program is a unique way to start a career, and provided me with a broad base of experience upon which to base the rest of my career. I am working on a variety of interesting projects and have been given significant responsibilities that are helping me develop as an engineer."*

## SUMMER EMPLOYMENT, PART-TIME, AND COOP OPPORTUNITIES

The Kansas City District has various opportunities available that are great positions for students desiring an opportunity to gain professional experience. You will be given opportunities to apply your knowledge and aptitude to solving problems while performing a variety of assignments under the direction of professionals. You can work part-time during school, for a semester, or during school breaks as best fits your situation.

A long-term benefit for those students who participate in the coop program and who are able to work at least 640 hours prior to graduation is

the ability to be non-competitively promoted into a permanent position, assuming a satisfactory work record. This eliminates the need to go through the normal Office of Personnel Management selection process to apply for a federal position.

We retain a high percentage of students under this program. They find that the experiences and knowledge they develop here, and the type of work they perform, is challenging and rewarding. Please contact our recruiting staff at 816-983-3980.

## COLLEGE GRADUATE CAREER OPPORTUNITIES

Graduating students should consider applying for full-time positions with the Kansas City District. We offer a wide range of positions that will result in challenging and rewarding positions.

As a new career employee with the Corps, you will be started on a training rotation (intern) program within the District. This rotation through construction, operations, contracting, project management, and engineering and construction divisions has been described by many

as a unique way to start their career. You will see first-hand what the various offices do and be introduced to the many staff which comprise our organization.

Applicants for these career positions must apply through Office of Personnel and Management. More information for those who are interested may be obtained by contacting our recruiting staff at 816-983-3980.

## GENERAL CAREER OPPORTUNITIES

A wide variety of careers are available for those with prior government or private experience, as well as various positions not requiring specific educational backgrounds.

Applicants for these positions will need to apply for the specific job announcement in order to be considered. Some of these announcements are considered "open continuous" and may be applied to at any time. Applicants are selected from a pool of candidates.

Specific job announcements may be found on the web sites listed on the last page of this brochure. The last page also contains more information on how to apply for a position.

More information for those who are interested may be obtained by contacting our recruiting staff at 816-983-3980.

## DO I HAVE TO JOIN THE ARMY?

**The answer is no.**

While the Corps is part of the Army, 98 percent of Corps employees are civilians. The leader of the Kansas City District is a Colonel in the Army. Senior management consists of both officers and civilians. This combination of civilian and

military management creates a strong and vibrant leadership within the District.

Our military leadership creates a unique atmosphere and is an important plus in serving our military and civil works customers.

## BENEFITS OF FEDERAL EMPLOYMENT

This is an unofficial list of benefits Corps of Engineers' employees have. Official information may be found at [www.opm.gov](http://www.opm.gov).

1. Flexible work schedules – Early bird or late riser, work a long day or need an afternoon off, we offer a flexible work schedule.
2. Vacation and Sick Leave – You earn vacation and sick leave every pay period. Use of leave coupled with the flexible work schedule gives an employee significant options for personal time.
3. Health Insurance – A wide variety of strong plans to choose from.
4. Retirement Benefits – The Federal Employees Retirement System lets you direct how to finance your retirement.
5. Mobility – Once in the federal service, your opportunities to move within the Corps of Engineers or to other federal agencies, including overseas assignments, are greatly enhanced.

neers or to other federal agencies, including overseas assignments, are greatly enhanced.

6. Life Insurance – You have the option to enroll in the Federal Employees Government Life Insurance plan.
7. Training – We believe that training, in conjunction with hands-on experience, is important to maintaining a capable workforce. We fully support those who wish to attend night school to advance their technical skills, and also have a Leadership Development Program for those wishing to develop their leadership skills. Many staff continue their pursuit of advanced degrees through these training opportunities.
8. Experience - You will be given opportunities and responsibilities early in your career, as well as choices on your career direction.
9. Rapid Promotion - Entry level staff receive promotions to higher salaries quickly, based on acceptable levels of performance.



**Harry S. Truman Dam and Lake**



**Military Construction at Ft. Leavenworth, KS**

## THE CORPS FAMILY

The United States Army Corps of Engineers (USACE) is made up of approximately 34,600 civilian and 650 military men and women. Our diverse workforce offers a tremendous resource for both professional and personal enrichment.

Kansas City District employees have a variety of non-work activities available for participation. Every summer, the District hosts an awards celebration and all-day picnic to celebrate the past years' successes.

Those with a desire to compete athletically can participate in the Kansas City Corporate Chal-

lenge—we have won the Gold medal for our division four times in the past five years.

Those with a desire for public service may participate in the Day of Caring. Corps employees have performed activities such as constructing play grounds, demolishing unsafe structures, painting, cleaning, and other projects at various United Way sponsored sites in the metro area.

Other activities include Christmas parties and the Combined Federal Campaign, as well as speaking opportunities at schools.

## KANSAS CITY METRO AREA— A GREAT PLACE TO LIVE

Kansas City is a Midwestern treasure. Skyscrapers, swinging jazz, fantastic food, fascinating museums and some of the best shopping anywhere are all part of Kansas City's allure.

Kansas City is known as the "Heart of America," centrally located within 250 miles of both the geographic and population centers of the nation.

The metro area is serviced by an extensive road system and a major airport. The cost of living in Kansas City is below the national average. Housing is very affordable and a wide range of

apartment, condo, and single-family housing exists. District employees live throughout the metro area and outlying rural areas.

Educational opportunities abound. The University of Missouri-Kansas City and the University of Kansas both offer classes in the metro area, along with other highly regarded private colleges.

From great dining to one-of-a-kind shopping; museums to amusement parks; performing arts to sports — Kansas City has it all.



**Corps Employees  
Kansas City Corporate Challenge**





**Kansas City District Offices  
Bolling Federal Building  
Kansas City, Missouri**



**Great Midwest Flood of 93**



**Brush Creek and the  
Plaza at Christmas**



**Day of Caring Volunteers**



**Stockton Dam and Lake**

## HOW DO I APPLY FOR A JOB?

Applying for positions with the federal government requires some patience because of the many rules that must be followed to insure fairness and selection of the most qualified applicants. Application procedures also vary somewhat according to the type of position you are applying for. It is important that you carefully read and follow the directions to be considered for a position.

### Current or Former Federal Employees and Military Personnel

In general terms, if you are a current or former federal employee seeking employment with the Kansas City District, we recommend our servicing Civilian Personnel Operations Center's web site (WEST CPOC) at:

<http://cpolrhp.belvoir.army.mil/west/>

### Applicants for Kansas City District Positions With No Prior Federal Experience

If you have never been a federal employee, the Kansas City District maintains a current listing of job announcements on a Kansas City District Vacancy List as well as on a Kansas City Jobs web site:

Kansas City District Vacancy List  
[www.nwk.usace.army.mil/vacancy.htm](http://www.nwk.usace.army.mil/vacancy.htm)

Kansas City Jobs  
[www.kchasjobs.com](http://www.kchasjobs.com)

### Current and Graduating College Students

The Kansas City District has various methods of direct-hire for summer, coop, and entry level positions. We recommend you contact our recruiting office directly at 816-983-3980 to discuss your application. The West CPOC web site is also a recommended source of information.

### Other Army Job Announcements

For a more comprehensive listing of all open Army positions worldwide, the following Army Civilian Personnel On Line website is recommended:

[www.cpol.army.mil](http://www.cpol.army.mil)

### All Federal Job Announcements

For the most comprehensive listing of all open federal positions (Army and other agencies) worldwide, the following Office of Personnel Management USAJOBS website is recommended:

[www.usajobs.opm.gov](http://www.usajobs.opm.gov)

### Sources of Information

The WEST CPOC web site  
<http://cpolrhp.belvoir.army.mil/west/>  
is a suggested source of information for all applicants with regard to employment information, how to guides, and job listings.

If you need to contact a human resources specialist directly, the following mail address and phone number are provided.

U.S. Army Corps of Engineers  
Attn: HR Recruiting, Room 609  
601 East 12th Street  
Kansas City, MO 64106-2896

Phone: 816-983-3980

## GENERAL CONTACT INFORMATION

For additional specific contact information, please visit our web site at:

*Kansas City District Home Page*  
*[www.nwk.usace.army.mil](http://www.nwk.usace.army.mil)*